

HAMILTON COUNTY BOARD OF COMMISSIONERS
APRIL 26, 2004

The Hamilton County Board of Commissioners met on Monday, April 26, 2004 in the Commissioners Courtroom in the Hamilton County Government and Judicial Center, One Hamilton County Square, Noblesville, Indiana. The Commissioners met in Executive Session in Conference Room 1A. President Dillinger called the public meeting to order at 1:50 p.m. A quorum was declared present of Commissioner Christine Altman, Commissioner Steven C. Dillinger and Commissioner Steven A. Holt. The Pledge of Allegiance was recited.

Approval of Minutes: [1:05:37]

Holt motioned to approve the April 12 and April 24, 2004 minutes. Altman seconded. Motion carried unanimously.

Executive Session Memoranda:

Dillinger deferred the April 26th Executive Session Memoranda to the next meeting.

Bid Openings [1:06:17]

Bridge #56, East 266th Street over Taylor Creek:

Mr. Mike Howard opened the bids for Bridge #56, East 266th Street over Taylor Creek - Pre-stressed Structural Membrane Replacement. Form 96, Bid Bond, Non-Collusion Affidavit and Financial Statements are included unless otherwise specified. 1) Erber & Milligan - \$45,303.00. 2) Gohmann Asphalt & Construction - \$61,873.40. Mr. Howard recommended the bids be forwarded to the Highway Department for review and recommendation later today. Holt motioned to approve. Altman seconded. Motion carried unanimously.

Hamilton County Owner Occupied Rehabilitation Project:

Dillinger stated the bids for the Hamilton County Owner Occupied Rehabilitation Project will be opened in Conference Room 1A.

Plat Approvals

Mayflower Park Lots 2&3, Block 1:

Mayflower Park Lots 3&4, Block 6; Lot 2, Block 7 and Replat of Blocks 6&7:

Mr. Steve Broermann recommended approval of the plats for Mayflower Park Lots 2&3 - Block 1 and Mayflower Park Lots 3&4, Block 6 and Lot 2, Block 7 and Replat of Blocks 6&7. Altman motioned to approve. Holt seconded. Motion carried unanimously.

116th Street and Ditch Road Intersection Improvements: [1:10:15]

Mr. Lou Hamilton stated a round-about has been built at 116th and Ditch. He is the landowner on the north side of that intersection. The improvement is midway along his road frontage. Last weekend he noticed there were concrete pads for street lights or flood lights. We were not aware of any lights. At the beginning of this project we had asked if it was intended that it be a lighted intersection, we were told no and at the most there would be some sort of blinker facing down the street to warn people the intersection was coming up. Our concern is that if you put street lights at this intersection, it will light his house up. He does not know of any other intersections that are lighted that way. Mr. Hamilton asked why are we doing it? The intersection is huge, he does not understand the size or why it should be lighted. He would prefer it not be lighted. If for some safety reason it is necessary to be lighted, can it be kept to a minimum? This will affect his house, his property value. The entire frontage of the intersection is on his land. Dillinger asked if Mr. Hamilton has discussed this with the Highway Department? Mr. Hamilton stated no.

Mr. Joel Thurman stated the design for 116th Street and Towne Road has taken place at the same time the rest of the roundabouts were started. We are looking at three (3) roundabouts on Ditch and two (2) on Springmill Road. To address the lighting concern, there was a decision made some time ago that the intersections would be lit. This decision was made purely on a safety issue. 116th and Ditch is rural with residential everywhere, to have a standard intersection turned in to a roundabout with people being familiar with the area or not familiar with the area to come up on a roundabout in an area that is not lit is a safety concern. As these projects developed through design, the decision was made to light all the intersections. This is the first roundabout we are building. The foundations for the lights are in, the lights will be installed soon. In looking at other area roundabouts, this section of roadway will be taken over by Carmel at the end of the year, all the roundabouts Carmel has constructed have been lit. 106th and Gray Road is not currently lit, but Carmel intends to light it. Mr. Thurman stated he has spoken with Mike McBride, Carmel Engineer, and Mr. McBride informed him that Carmel has approximately 13 more roundabouts in the planning or design phase. All those are proposed to be lit. At this particular intersection there are four light standards. They each have a 250 watt high pressure sodium bulb. Mr. Thurman stated from the highway's standpoint it is important for safety reasons that it be lit. There is room to talk about what we can do to decrease the lighting. Mr. Neal stated some of the seminars we have attended on roundabouts, when you have a rural area or a non-lit area from other ambient light, they recommend that it be lit, especially where roundabouts are not anticipated. Right now people are only anticipating roundabouts on Hazel Dell or in that part of Carmel. This side of Carmel has not had roundabouts yet. It is mainly a safety issue.

Dillinger asked if the county is paying the light bill? Mr. Thurman stated we are paying for the lights at 206th and Cumberland Road. 106th and College is a proposed project that we have put in decorative lights and Clay Township will be paying that bill. Altman asked if the Towne Road intersections are illuminated? Mr. Neal stated they are not, they are standard intersections with traffic signals. Altman stated she travels Hazel Dell all the time, the lights seem awfully tall and the illumination was not significant in terms of bright. How would the lights compare with those on Hazel Dell? Mr. Neal stated he does not know what type of bulbs are in the lamps in Hazel Dell. As far as the height of the poles they will be 30'. A 30' pole is approximately the same height as string pole on a traffic signal. It is not overly tall. Altman stated it would be helpful if you could do a comparison with the round-about with the lights on to what is designed so you can tell us the difference with the ambient light. Altman stated she has a concern in the future if we spec lights that they be shielded lights to avoid a lot of ambient light. We don't need light going where it is not needed. Dillinger asked if this road will be annexed shortly? Altman stated north of 116th Street was annexed, the rest of it is planned to be annexed within the next 12 months. Dillinger stated he is not sure why we would get involved in this, we should defer it to Carmel. Altman stated currently we maintain this road, when is it scheduled to be open? Mr. Thurman stated within the next two weeks. Altman stated if it is a safety issue, she does not know how we would defer it. Is there any alternative? Mr. Neal stated at a typical intersection you are either stopping or not stopping and preceding straight through. With this type of intersection you are forced to alter your course and illuminating the intersection shows people where the roadway is and where they need to be going. He does not know if we can strictly rely on signs to get that message across. Mr. Hamilton stated we were originally told there would be blinkers pointing down the road and warning of the upcoming intersection. That might serve the purpose, no country intersection is lit up like this. This seems excessive. Mr. Neal stated this is not a typical intersection, it is a round-about, you will have to change the direction of your vehicle. Mr. Hamilton asked if the poles will be 30' high? Are they the same height as the light poles at 116th and Towne? Mr. Thurman stated the poles for the lights are 40' with a 10' mast arm. Mr. Hamilton

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stated that seems excessive. Holt asked if the light is 10' below the top of the pole? Mr. Thurman stated the pole is 40' tall and at the top of the pole there is a mast arm that goes out from the pole 10'. The bulb will be 40' in the air and 10' from the pole. Holt asked if that is an ASHTO standard? Mr. Neal stated that is a standard pole. Holt stated a lot of people are concerned about ambient light. Holt asked if it is possible to shield the lights and put them on a shorter pole? Mr. Thurman stated it is possible to put a shorter pole out there. Our consulting engineers have said the type of light that it is directs the light downward. There is no cut-off head that you could put on this light any more than it already does. Some of their suggestions to lessen the brightness is to change the wattage of the bulbs or removing some of the poles. Dillinger asked Mike Booth if the Town of Fishers has asked a car dealer to install shorter poles for the lighting issues? Mr. Booth stated Fishers looks at the parking lot ambient light distributions in our review. It is a concern of the neighboring areas to make sure the distribution of the light does not go beyond their property lines to a certain level of wattage or illumination. Those are questions we ask of new developers. Holt stated we have the dilemma that this intersection opens in two weeks, what are the solutions to lessen the impact for Mr. Hamilton? Mr. Thurman stated we can ask that question of what difference a 30' pole would make as far as how much light it will spread. We could change the 250 watt bulbs out to 150 watt bulbs, or change the pole size which would have to be ordered. We would have to see how quickly we could get the pole. Dillinger asked if Mr. Hamilton was compensated for consideration of the lighting? Mr. Hamilton stated no, we were unaware the intersection would be lighted. We were compensated for the land. Dillinger asked in the compensation of the land, was there consideration of the lighting in our calculations? Mr. Knapp stated the appraisers would get a copy of the plans and they would see there was lighting. It was not broken down in the appraisal. Mr. Hamilton stated the copy of the plans that he has does not have any lighting on it. It would depend on what copies they were given by Hamilton County. Mr. Neal stated typically the landowner gets a copy of the plan that best shows the right of way take. Mr. Thurman stated typically lighting is on a page with some other minor details, such as signing, and it is usually toward the back of the set of plans. If they received a planned profile sheet that shows the right of way the best, they may or may not be on there. They may not be easily detected. Holt stated given the fact that we want this intersection to open as soon as it is ready to open, Holt motioned to direct the Highway Engineer to take every measure to reduce the impact of ambient lighting on this intersection, whether it be shields to the back side of the poles, lower wattage bulbs, shorter poles or anything else the consulting engineer might think is appropriate and still maintain a level of safety we would expect for the driver coming through this intersection that might not be expecting it. Altman seconded. Altman asked if they should consider in a secondary motion that we make it clear to Carmel that once they assume jurisdiction, we did not mandate the lighting, we want to make sure it is safe, so they can revisit it and not have any precedent on our end if they find out later that it is not necessary. Holt stated Mr. Thurman asked if he could contact Mike McBride and he encouraged him to do that to see what Carmel's take would be. They are aware that this is an issue. Altman stated she is concerned that this intersection should open with some kind of lighting. Dillinger stated we should be consulting with Carmel and do what they said they are going to do with the rest of the roundabouts. Altman stated that this is an issue in residential neighborhood that is well served to discuss and reduce to the bare minimum necessary. Mr. Thurman stated he spoke with Mr. McBride and he discussed our situation and asked what is Carmel doing with their's. Mr. McBride emphasized that round about is not currently lit, they are working on getting lit as soon as they can and the roundabouts under design are being lit. He did not ask for their specifications. Mr. McBride did talk about things they were doing that is different from Hazel Dell which include decorative poles and lights. Motion carried unanimously.

Highway Business [1:32:01]

Road Cut Permits:

Mr. Neal requested approval of Open Road Cut Permits: 1) RDCUT 2004-009 - Infrastructure Contractors, Inc. Approximately 900' along C/L of Waterman Drive East to extend 12" interceptor sewer to south as requested by the City of Noblesville. Altman asked if the homeowners will be able to do a road cut and not have to bore to get in to it? Mr. Neal stated they should be installing all of the laterals, which will be stubbed out. The homeowners should only have to pay for the connection fee and running the line from the end of the stub. Holt motioned to approve. Altman seconded. Motion carried unanimously. 2) RDCUT 2004-010- Veolia Water Indianapolis (formerly Indianapolis Water Company) 70' west of C/L of Ohio Road for test hole to determine elevation of phone line to be crossed by bore. Holt motioned to approve. Altman seconded. Motion carried unanimously.

Acceptance of Bonds/Letters of Credit - Highway Department:

Mr. Neal requested acceptance of Bonds and Letters of Credit for the Highway Department. 1) HCHD #B-96-0069 - Travelers Casualty and Surety Company Continuation Certificate for Annual Bond No. 100970482 issued on behalf of Indiana-American Water Company to now expire August 3, 2006. 2) HCHD #B-03-0124 - Fidelity and Guaranty Insurance Company Continuation Certificate for Annual Bond No. 400SV2222 issued on behalf of English Excavating & Plumbing, Inc. to now expire April 13, 2005. 3) HCHD #B-04-0035 - Travelers Casualty and Surety Company Permit Bond #104210281 issued on behalf of Engledow, Inc. dba Irrigation Specialists dba Engledow Group in the sum of \$5,000 for irrigation system lines running parallel with 146th Street at Clay Terrace shopping Center to expire March 31, 2005. 4) HCHD #B-04-0036 - Auto Owners Insurance Company Permit Bond No. 006570 issued on behalf of Filson Earthwork Co., Inc. in the amount of \$15,000 for a commercial drive at 21785 Riverwood Ave. to expire April 7, 2005. 5) HCHD #B-04-0037 - St. Paul Fire and Marine Insurance Company Performance Bond No. 440TD4044 issued on behalf of E&B Paving, Inc. in the sum of \$539,713.96 for Resurface Contract 04-2. 6) HCHD #B-04-0038 - St. Paul Fire and Marine Insurance Company Payment Bond No. 440TD4044 issued on behalf of E&B Paving, Inc. in the sum of \$539,713.96 for Resurface Contract 04-2. 7) HCHD #B-04-0039 - Safeco Insurance Company Performance Bond No. 6256339 issued on behalf of Kite Construction, Inc. in the amount of \$117,629.50 for Cool Creek Commons - 146th Street Improvements and Entrance Construction to expire April 5, 2006. 8) HCHD #B-04-0040 - Safeco Insurance Company Performance Bond No. 6256340 issued on behalf of Kite Construction, Inc. in the amount of \$81,500.00 for Cool Creek Commons - Traffic Signal to expire April 5, 2006. 9) HCHD #B-04-0041 - Lexon Insurance Company Subdivision Performance Bond No. 1003951 issued on behalf of Landlink Development LLC in the amount of \$182,058.00 for concrete curbs, streets and signage for Village of Town Pointe Subdivision to expire April 12, 2005. 10) HCHD #B-04-0042 - Bond Safeguard Insurance Company Performance Bond No. 5008144 issued on behalf of Infrastructure Contractors, Inc. in the sum of \$45,812 for replacement of water main drive east to expire April 26, 2006. Holt motioned to approve. Dillinger seconded. Motion carried unanimously.

Release of Bonds/Letters of Credit - Highway Department:

Mr. Neal requested the release of Bonds and Letters of Credit for the Highway Department. 1) HCHD #L-01-0001 - Fifth Third Bank Letter of Credit No. SB12727 issued on behalf of The Marina Limited Partnership in the sum of \$19,845 for streets and curbs for Springs of Cambridge, Section 8. 2) HCHD #L-01-002 - Fifth Third Bank Letter of

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Credit No. SB12726 issued on behalf of The Marina Limited Partnership in the sum of \$56,920 for streets, curbs and street signs for Canal Place, Section 1. Holt motioned to approve. Altman seconded. Motion carried unanimously.

Agreements/Supplements [1:35:29]

Subdivision Inspection Agreements - Towne Pointe Subdivision:

Mr. Neal requested approval of Subdivision Inspection Agreements, HCHD #A-04-0007, for Towne Point Subdivision with DLZ Corporation (engineer) and Landlink Development LLC (developer) in the amount of \$7,000.

United Consulting Engineers Agreement for Engineering Services:

Mr. Neal requested approval of the revised hourly rates for United Consulting Engineers annual agreement. Their billing rates expired December 2003. There is an across the board 4% increase. Holt motioned to approve. Altman seconded. Motion carried unanimously.

SR 19 Status:

Holt asked what is the status of SR 19 and Field Drive Bridge? Mr. Davis stated we have not heard anything from INDOT. The closing is for installing a concrete crosswalk. It should have been done in two weeks. Mr. Davis will call the project manager.

Official Actions [1:38:00]

Bridge #262 Project:

Mr. Neal requested approval of an Official Action to enact work site speed limits for the Bridge #262 Project, Fall Creek over Geist Reservoir. They would be 25 mph work site speed limits only in effect when the beacons on the signs are turned on. Holt motioned to approve. Altman seconded. Motion carried unanimously.

Acceptance of Right of Way:

Mr. Neal requested approval of the Acceptance of Right of Way along 146th Street at Cool Creek Commons from Westfield One, LLC. Holt motioned to approve. Altman seconded. Motion carried unanimously.

Announcements [1:39:26]

Public Meetings:

Mr. Neal stated there are two public meetings coming up. The first meeting is for the replacement of Structure #21040, Anthony Road over a branch of Isaac Jones Ditch. The meeting will be held May 12, 2004 at 7:00 p.m. in the Commissioner's Courtroom. The second public meeting for Small Structure #13006, 104th Street over Anderson Ditch on May 19, 2004 at 6:30 p.m. at the Fall Creek Township Office at 11595 Brooks School Road. Dillinger stated unless the road closures are an emergency the Commissioners would like the closures brought to the Board before the roads are closed.

MPO:

Mr. Brad Davis stated he attended the Metropolitan Planning Organization (MPO) Technical Subcommittee, where we discussed the projects submitted for the 2005-2007 MPO Program. Hamilton County submitted three projects for that period and all three projects were approved to go forward. They will now go to the full Technical Committee and then the Policy Committee. The three projects are: a section of 96th Street from Mollenkopf Road to Fall Creek Road; Olivo Road projects from 96th Street to 104th Street, expansion to four lanes with center median; and Olivo Road from 104th to the bridge.

INDOT Call for Projects:

Mr. Davis stated INDOT has a Call for Projects that are outside the MPO. Mr. Davis presented a list of possible projects for submittal to INDOT, which will be discussed at the May 30th Commissioner's Highway Meeting. Mr. Davis stated also attending that meeting will be Mike Deering from the MPO to discuss the Regional Transit proposal. Altman stated Marion County has the same fiscal print that we all have. In the past they have covered the local share of that staff and contractors. They are anticipating that money will not be available and they may be calling for the surrounding members of the MPO to participate. Altman stated she has agreed to sit in on those meetings to know what was discussed and what the budget is so she can report back to the Commissioners and the County Council.

Dillinger called a break in the meeting. [1:44:28]

Dillinger called the meeting back to order. [2:10:19]

Central Indiana Small Business Development Center:

Ms. Mary Gonzales, Regional Director of the Central Indiana Small Business Development Center, One North Capital, Suite 900, Indianapolis. Ms. Gonzales stated the SBC's, as they are known, are part of the national network funded under a cooperative agreement by the Small Business Administration. It is a network in Indiana of 12 regional centers of which her's is the Central Indiana covering Marion County and contiguous eight counties surrounding Marion County. Our mission is to deliver training and technical assistance as well as one on one counseling to the small business community. We currently have received \$225,000 in federal funding. We are expected to come in with a 50% cash match and a 50% in-kind match. For the last year she has been traveling the entire region visiting small businesses. In 2003 we delivered services to approximately 700 small businesses in the nine county area. We have helped them access approximately \$3 million in financing to start a business or expand a business. We consider our work very important in the realm of economic impact. Because it has become difficult to find funding to apply towards our cash match, she is appealing to all the counties they serve, requesting that in 2005 they would be considered for a small type of funding to support their programs and services. They have a staff of five people, three business advisors that work with small businesses, an assistant and her position of Regional Director. Holt asked if Ms. Gonzales has been to the Hamilton County Alliance? Ms. Gonzales stated yes, she has met with Jeff Burt on 2-3 occasions and they are trying to collaborate with him in serving the people of Hamilton County. Holt asked if you are receiving any funding from the Alliance? Ms. Gonzales stated no. Holt asked if they have asked? Ms. Gonzales stated yes. Holt asked how much did you ask the Alliance for? Ms. Gonzales stated \$5,000. Holt asked if this is the same ask of all the LEDO's? Ms. Gonzales stated any asks of the LEDO's have been \$5,000 or \$10,000 but not in excess of \$10,000. Ms. Gonzales stated she has met with Greg Schenkel of the Indianapolis Partnership and they are evaluating a request of \$10,000. Currently the only LEDO that supports us with \$10,000 and has for the last couple of years is Harold Gutsweiler from Hendericks County. Holt asked if Ms. Gonzales had a particular number in mind for Hamilton County? Ms. Gonzales stated \$10,000. Holt asked how many people have you counseled that were Hamilton County small businesses? Ms. Gonzales stated approximately 150-200 in Hamilton County. Holt requested Ms. Gonzales provide statistics to provide a fair evaluation. Altman asked if they help with start-up as to the necessary actions to formulate a separate entity, get tax numbers, etc.? Ms. Gonzales stated yes, we provide a two-hour business orientation which covers all the necessary filings that need to be done, including financing. Altman asked of the 50% match, what is the total dollar amount? Ms. Gonzales stated 112.5. Presently we are at about \$60,000 in commitments for the year from corporate contributions, colleges, universities and banks. Altman recommended Ms. Gonzales speak to the

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County Council. Holt stated historically, how long has your business been in existence? Ms. Gonzales stated the organization in Central Indiana was previously known as the Indianapolis Small Business Development Center, which was established in 1985. They had one break in service when there was an administrative change under the School of Public and Environmental Affairs at IUPUI about three years ago. The new administrator decided it was no longer a good fit and we lost our host. We were in limbo until almost two years ago. Altman stated you are the same organization that the Alliance talked with about sharing space? Ms. Gonzales stated yes. Altman asked if they have covered your space needs? Ms. Gonzales stated they are in a temporary location and they are trying to secure a permanent host. She has spoken with Mr. Burt and they are tight where space is concerned. He did offer to make their conference room available to us if we need a brief satellite office.

Bid Opening [2:19:55]

Owner Occupied Rehabilitation Project:

Mr. Howard stated bids were opened in Conference Room 1A for the Hamilton County Owner Occupied Rehabilitation Project. Mr. Howard recommended the bids be forwarded to the Noblesville Housing Authority for review and recommendation at the next meeting. Holt motioned to approve. Altman seconded. Motion carried unanimously. Bids received: 11002 Broadway, Indianapolis - Construction Concepts - \$26,094, Koh Construction - \$25,013; RDC General Contractors - \$20,460; Star Builders \$18,225. 506 West 5th Street, Sheridan - Construction Concepts - \$7,490; Koh Construction - \$9,080; RDC General Contractors - \$7,269; Star Builders - \$6,800. 760 West 261st Street, Sheridan - Construction Concepts - \$33,672; Koh Construction - \$35,035, excludes #4; RDC General Contractors - \$23,285; Star Builders - \$31,025. 503 West 7th Street, Sheridan - Construction Concepts - \$19,152; Koh Construction - \$23,360; RDC General Contractors - \$18,665; Star Builders - \$19,075. 1341 Wayne Street, Noblesville - Construction Concepts - \$44,112; Koh Construction - \$58,182; RDC General Contractors - \$39,629; Star Builders - \$39,900. 558 West Chestnut Street, Noblesville - Construction Concepts - Base - \$33,192, Add - \$3,000; Koh Construction - Base - \$39,465, Add - \$850.; RDC General Contractors - \$29,868 (includes \$3,000 Add); Star Builders - Base - \$36,250, Add - \$18,025. 1325 South 10th Street, Noblesville - Construction Concepts - \$27,042; Koh Construction - \$37,531; RDC General Contractors - \$21,663; Star Builders - \$35,120. 436 North 17th Street, Noblesville - Construction Concepts - \$19,032; Koh Construction - \$16,840; RDC General Contractors - \$13,755; Star Builders - \$12,625. 315 Westlea Drive, Westfield - Construction Concepts - Base - \$35,462, Add - \$6,360; Koh Construction - Base - \$24,564, Add - \$6,361; RDC General Contractors - Base - \$25,114 (includes Add); Star Builders - Base - \$23,025, Add - \$4,650. 8773 East 116th Street, Fishers - Base - \$58,152, Add - \$24,120; Koh Construction - Base - \$44,872, Add - \$25,140; RDC General Contractors - \$29,150 (includes \$10,725 Add); Star Builders - Base - \$28,987, Add - \$15,140. 69 North Harrison Street, Cicero - Construction Concepts - \$40,860; Koh Construction - \$53,783; RDC General Contractors - \$28,637; Star Builders - \$28,350.

Request for Approval to Attend Training Classes: [2:20:36]

Ms. Sheena Randall requested approval for her to attend two training courses offered through the Department of Leadership and Supervision at IUPUI. The first session is Customer Relations Management which will be held May 10-14, 2004 and the second session is Human Resource Management, regarding current legal regulations, planning and recruiting processes and performance management tools. This session begins May 17-21, 2004. The class time is 8:00 am - 5:00 pm Monday thru Friday. The regular tuition is \$979.00 and she has been invited to attend through an IUPUI Grant because she has a 4.0 GPA and she is currently a senior with a graduation date of 2005. Ms. Randall stated Robin Mill, Auditor has agreed to help Wendy, she will contact Wendy during her breaks and lunch hour and Diana Lynch has volunteered to help Wendy if necessary. Altman motioned to approve. Holt seconded. Motion carried unanimously. Holt congratulated Ms. Randall on her GPA.

Employee Benefit Plan Amendment: [2:22:16]

Ms. Sheena Randall requested the President's signature on a Second Amendment to the Employee Benefit Plan, which was approved at a previous meeting. The first amendment is to increase Disability from \$400 per week to \$600 per week. The second amendment is an increase the Plan Lifetime Maximum from \$1 million to \$2 million.

Human Resources Job Reclassification: 2:22:59]

Ms. Randall requested approval of a Reclassification for the Human Resources Administrative Assistant. Ms. Randall stated the county currently employs 850 employees each pay period, 650 of those employees are full-time. The duties and responsibilities for that position was originally titled Secretary and shifted from a clerical support role to assisting and administering personnel policies, coordinating recruitment activity, maintaining job classification system, in addition to providing clerical support. This increase in responsibilities is due to the increase in volume of staff county wide and complexities of human resource management. We had 135 new hires last year, which Wendy and she were involved in all aspects. Our department has coordinated several in-house training sessions, we implemented the new Flex Program. Ms. Randall stated she reconstructed the job description, sent it to Waggoner, Irwin & Scheele for review and the pay classification which is currently a COMOT D with a salary of \$28,550, their recommendation was a COMOT F with a minimum salary of \$29,923. Ms. Randall stated she has presented this to the Personnel Committee and did receive a favorable recommendation. Wendy will be on leave for approximately six weeks, which will provide a difference of her appropriation to increase her pay for the rest of the year without asking for an additional appropriation. There will be 13 pay periods left and in addition she will have enough money to pay someone to work part-time during her leave. Holt motioned to approve. Altman seconded. Motion carried unanimously.

Commissioner Committee Reports [2:25:27]

Homeland Security:

Altman stated Homeland Security had requested to execute, on behalf of the Commissioners, a Sub-Part 2 from the 2003 Homeland Security Grant monies for \$98,888.00. This is for first responder equipment, masks, that the State is replacing due to the controversy that the first masks would not work. Holt motioned to approve. Dillinger seconded. Motion carried unanimously. Altman stated these grants are coming fast and furious and sometimes the timing on signatures is difficult, Altman asked if the Commissioners consider authority for her to execute grants under a certain dollar amount when Commissioner's signature and approval is needed. Altman stated she does not want to do it on the big grants that are policy issues, but some of the smaller grants she does not want to delay.

Stormwater Conference:

Altman stated she attended a Stormwater Conference that DLZ put on about stormwater utilities. The major problem with the Bill is that the fee imposed for a stormwater utility to cover Phase II will not constitute a lien against the land. Holt asked if they have any idea why that is the case? Altman stated Beverly Gard spoke at the conference and stated they are aware of the problem and they think they will continue to address the issue.

Bridge #56 Bid Award: [2:28:08]

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Mr. Neal stated the low bid for Bridge #56, East 266th Street over Taylor Creek was from Erber & Milligan in the amount \$45,303 was approximately 37% over our engineer's estimate. We have reviewed our engineer's estimate and under the item for pre-stressed concrete blocks beam our estimate only included the material price, not the cost of transportation and installtion. The actual difference between what the engineer's estimate should be and the bid is 5%. Mr. Neal recommended acceptance of this bid. Altman motioned to approve. Holt seconded. Motion carried unanimously.

Our Lady of Mount Carmel:

Altman asked if the Highway Department received a letter from Our Lady of Mount Carmel regarding the land? Mr. Neal stated they have not seen the letter. Altman asked the highway department to look at the letter and come up with a resolution on it. Mr. Howard stated the excess land would still have to be auctioned.

Attorney [2:30:18]

Ordinance 5/10/04/A, Creating a Cumulative Courthouse Building Fund:

Mr. Howard introduced Ordinance 5/10/04/A, An Ordinance Establishing a Hamilton County Cumulative County Courthouse Building Fund. This will allow us to maintain the local level of funding which would allow other cumulative funds to be reduced. A public hearing has been set for May 10, 2004 at 3:15 p.m. The maximum rate is .1667¢. Mr. Howard stated Mr. Reuter anticipates the levy that would be needed to maintain the cumulative level, so we don't loose from our maximum levy, would be .003¢, however Mr. Reuter suggests to make sure it is adequate to advertise it at .005¢. Altman clarified that this rate would not be a tax increase, it would be to maintain the existing cumulative rates that we have in place. Mr. Howard stated yes. Altman motioned to introduce Ordinance 5/10/04/A and request the Auditor set this for public hearing at our next meeting. Holt seconded. Motion carried unanimously.

Surety Bonds:

Mr. Howard stated Mr. Fearrin has made him aware that certain units of government may have blanket surety bonds as opposed to one for each officeholder. That would save money. The fiscal body must pass an ordinance authorizing that. Mr. Howard requested permission to prepare an ordinance to submit to the County Council to authorize the Commissioners, if it is economically advantageous to the County, to have a blanket fiduciary bond for all of our elected and appointed officials. Holt motioned to pass a resolution requesting the Council to favorably look upon such action. Altman seconded. Motion carried unanimously.

Drainage Board Loan: [2:33:56]

Mr. Howard requested approval and signatures on loan documents to be paid in 10 semi-annual installments to the Hamilton County Drainage Board. This loan was approved by the County Council. There are three separate documents - 1) Association Resolution, 2) Promissory Note and 3) Disbursement Request and Authorization. This is for the Thistlewaite Drain. Holt recused himself. Altman motioned to approve and adopt these documents. Dillinger seconded. Altman and Dillinger approved. Holt abstained. Motion carried.

Liability Trust Claim: [2:35:11]

Mr. Howard requested approval of a Liability Trust Claim in the amount of \$1,026.56. Holt motioned to approve. Altman seconded. Motion carried unanimously.

Administrative Assistant [2:36:11]

Request for Use of Conference Room:

Mr. Fred Swift stated ESRI, a software vendor that the County uses, has requested the use of the Conference Room for three days of training. We have two county employees from the ISS Department signed up to attend the seminar. The charge is \$1,275.00 per person. ESRI has said that if they are allowed to use our facilities they will allow the Hamilton County employees to attend the seminar free. Altman asked what about the room next to Jury Assembly? Mr. Swift stated he assumes they would not care what room they could use. Holt asked how many people do they anticipate attending? Mr. Swift stated approximately 15 people. Holt motioned to approve. Altman seconded. Motion carried unanimously.

Loyalty Day Banner:

Mr. Swift stated Saturday is Loyalty Day, which is an annual event. The VFW has requested permission to put a banner on the square promoting that event. Holt motioned to approve. Altman seconded. Motion carried unanimously.

Sheriff [2:40:00]

Sheriff's Volunteers and Reserves Proposal:

Sheriff Carter stated in an effort to streamline the Sheriff's efforts he requested a committee review the existing Reserve Policy. Sheriff Carter presented the final proposal to the Commissioners. The ordinance has not been changed since 1982 and is under the authority of the Commissioners. Last year the Reserve Division worked 3,000 hours, which works out to 325 full days. There is a huge liability for those officers that act as a Merit Officer would act. There is an obvious reason for us to divide the division for those that can't commit the amount of time that it takes to become a person that can act alone and independently in our community. We have broke the Division up in to three separate categories, the Community Service Volunteer, the Auxiliary and the Officer that will have patrol responsibilities. Sheriff Carter asked the Commissioners to review the proposal. He will meet with Mike Howard to develop the appropriate language for an ordinance for your next meeting or at you leisure. It has drawn community attention, there are folks that would love to participate at some level that can't give the 30, 40 or 50 hours a month that it takes as a required commitment from those individuals for full service.

Radio Towers: [2:42:24]

Holt stated it has been suggested that our radio towers were not operating as anticipated in terms of having countywide coverage, what is the situation? Sheriff Carter stated we have had some difficult software issues that have arisen over the last couple of weeks. The system has crashed three times, countywide. That is not good news. We are in daily contact with MA-Com to make sure that does not continue to happen. They are to have a written document to him by Wednesday, April 28th, identifying the problems, what the solutions are to those problems, is it software or hardware and more importantly what are they going to do about it. There is approximately \$240,000 due to MA-Com which we will not give to them until all the entities using the system come together and have an absolute buy in. This is not something we anticipated. It seems the problem is currently with the Sheridan tower. Bill from Lectro Communications has worked countless number of hours to make sure they system works. We will stay on top of it. He had hoped not to have to involve the Commissioners or Mr. Howard, but we will if he does not think we can manage it day to day. Mr. Howard asked if there is a Plan "B"? Sheriff Carter stated there is a switch over that should automatically occur in the event that the system implodes for a number of reasons. We have communicated with

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everyone on the east coast and they are very aware of it. Holt asked if the back-up does not work, do you use cell phones? Sheriff Carter stated yes. Holt asked Sheriff Carter to keep the Commissioners informed.

Government Payment Services: [2:45:28]

Ms. Tammy Baitz stated she attended the Access Indiana presentation. Ms. Baitz stated she like Government Payment Services (GPS) better and requested the Commissioners approve that agreement. GPS shows less of a burden on her staff. Once we get on J-Tech, Access Indiana will probably be the method we use for that. Altman asked how long is the term of the agreement with GPS? Ms. Baitz stated she can discontinue the service anytime she chooses to do so. Altman stated as long as that clause is in the agreement. Altman stated she attended the Access Indiana presentation and it did sound that the Clerk's staff would have more work, but the benefit is that if they can stream line it. GPS has a flat fee of 5%, with Access Indiana they use a credit card system with a \$2.00 transaction charge and only 2% fee. In the long run Access Indiana has negotiated a better credit card rate, but right now she agrees with Ms. Baitz. Altman motioned to approve. Ms. Baitz stated most of their tickets run \$100, which would be \$4.00 on Access Indiana verses \$5.00. Altman stated she is more concerned about child support on a continuing basis. Ms. Baitz stated she has concerns on that also, so we will try it on the traffic tickets and go from there. Holt seconded. Motion carried unanimously.

Manatron: [2:48:12]

Altman stated she has been meeting with the President of Manatron, our software system for the tax and ditch assessment software. They are negotiating a proposal that he is to submit to her that she will submit to the Commissioners and the County Attorney to reduce our maintenance fees, which are significant, until they resolve their issues regarding the software.

Auditor [2:48:00]

Liability Trust Claims:

Ms. Kim Rauch requested approval of a Liability Trust Claim payable to Arthur J. Gallagher Risk Management Services in the amount of \$1,311 for the run-off contract for 2004. Holt motioned to approve. Altman seconded. Motion carried unanimously. Ms. Rauch requested approval of a Liability Trust Claim payable to Walker & Associates for payment of the premium of the Fiduciary Liability Policy in the amount of \$909. Altman asked if that is county wide? Holt motioned to table. Altman seconded. Motion carried unanimously.

Acceptance of Bonds/Letters of Credit - Drainage Board:

Ms. Rauch requested acceptance of the Bonds and Letters of Credit for the Drainage Board. 1) HCDB-2004-00033 - Bond Safeguard Insurance Company Bond No. 5011311 for Bridgewater, 1-2/J/Offsite: Off-site Storm - \$172,443.70. 2) HCDB-2004-00033A - Bond Safeguard Insurance Company Bond No. 5011311 for Bridgewater, 1-2/J/Offsite: Off-site Storm - \$172,443.70. (Rider adding Orville Keys drain name to Surety). Holt motioned to approve. Altman seconded. Motion carried unanimously.

Release of Bonds/Letters of Credit - Drainage Board:

Ms. Rauch requested release of Bonds and Letters of Credit for the Drainage Board. 1) HCDB-2002-00317 - Gulf Insurance Company Subdivision Bond No. B21856934 for Ashfield Estates monument and markers - \$3,500. 2)HCDB-2003-00003 - First Indiana Bank Irrevocable Standby Letter of Credit No. 10397-LCI for the Eastern Star Missionary Baptist Church drainage facilities (R.J. Craig Drain) - \$47,457.83. 3) HCDB-2003-00043 - Developers Surety and Indemnity Company Subdivision Improvements Performance Bond No. 888446S for Monarch Springs Section 1 - offsite storm sewer extension - \$97,800. Altman motioned to approve. Holt seconded. Motion carried unanimously.

Treasurer's Monthly Report:

Ms. Rauch requested acceptance of the Treasurer's Monthly Report dated March 31, 2004. Altman motioned to accept. Holt seconded. Motion carried unanimously.

Payroll Claims:

Ms. Rauch requested approval of the Payroll Claims for the period of March 29-April 11, 2004 to be paid April 23, 2004. Holt motioned to approve. Altman seconded. Motion carried unanimously.

Vendor Claims:

Ms. Rauch requested approval of the Vendor Claims to be paid April 27, 2004. Holt motioned to approve. Altman seconded. Motion carried unanimously.

SR 19:

Mr. Davis stated he spoke with INDOT and SR 19 is scheduled to be open this Friday, April 30, 2004.

Dillinger recessed the meeting until 4:00 p.m. [2:52:54]

Dillinger called the meeting back to order at 3:55 p.m.

Conner Prairie Letter of Support:

Ms. Amy Vaughn presented a draft copy of a newspaper ad supporting Conner Prairie. This idea was suggested by the Hamilton County Chamber Coalition. The message we want to send is that we support Conner Prairie, it is a great asset to the community and the longer this conflict remains unresolved the more harmful it is. Dillinger asked why would we not send letters from each of these entities, instead of one letter? Ms. Vaughn stated that is an excellent idea, but one of the thoughts for this is that if it is run in the Hamilton County section of the paper, it will not be as expensive as if you run in the entire metropolitan area. The ad is approximately \$1,000 for the Hamilton County section, which would reach more people. We want to keep momentum going for Conner Prairie. The longer this goes on the worse it is for the museum. All of the groups are encouraging every one they know to call the Attorney General's office, send letters to the Editor, etc. Dillinger asked where is this held up? Ms. Vaughn stated at the Attorney General's office. They are in communication with Earlham College and they are trying to reach a resolution with them, but it is taking a long time. Ms. Vaughn states she has spoken with the Attorney General's office and there is no time frame for the resolution. Altman asked when are they publishing the ad? Ms. Vaughn stated in May. Altman disclosed that she is the Attorney for the Hamilton County Visitors and Convention Bureau. Holt disclosed that he is a member of Save the Prairie. Dillinger motioned to support the endeavor of the Visitors Bureau and the

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Chambers in this effort and ask that our name be added to it. In addition, that we send a letter to the Attorney General's office from the Board of Commissioners supporting it individually. Altman seconded. Motion carried unanimously.

Altman motioned to adjourn. Holt seconded. Motion carried unanimously.

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Commissioners Correspondence

Hamilton County Drainage Board Notice of Vegetation Control Program
Space Needs Memo from Robin M. Mills
McDonald Financial Group Letter regarding Investments
Beam, Longest and Neff Notice of Transmittal:
 Structure No. 31058, Lamong Road over McKinzie Ditch
IDEM Notice of Application Receipt:
 Town of Sheridan
IDEM Notice of Decision:
 Indiana-American Noblesville Public Water System
 PSI Energy, Inc. - Noblesville Generating Station
IDEM Notice of Appeal Rights:
 Cumberland Pointe, Section One & Howe Place

Present

Christine Altman, Commissioner
Steven C. Dillinger, Commissioner
Steven A. Holt, Commissioner
Robin M. Mills, Auditor
Kim Rauch, Administrative Assistant to Auditor
Fred Swift, Administrative Assistant to Commissioners
Michael A. Howard, Attorney
Doug Carter, Sheriff
Brad Davis, Highway Director
Jim Neal, Highway Engineer
Virginia Hughes, Administrative Assistant to Highway Engineer
Amber Emery, Highway Public Service Representative
Dave Lucas, Highway Inspector
Robert Chadwell, Highway Inspector
Steve Broermann, Highway Technical Engineer
Christopher Burt, Highway Staff Engineer
Tim Knapp, Highway Right-of-Way Specialist
Joel Thurman, Highway Project Engineer
Matt Knight, Highway Staff Engineer
Mike McBride, Small Structure Staff Engineer
Faraz Hahn, Highway Department
Kathy Howard, Highway Department
Michael Fields, Star Builders
Kent Anderson, Kenna Group
Becki Wise, USI
Floyd Burroughs, FEBA
Larry Cronkleton, Howe Place, LLC
Jeff Hill, The Corradino Group
Gary Murray, Mid-States Engineering
Karen Radcliff, Hamilton County Leadership Academy
Diana Lamirand, Noblesville Ledger
Russ Fessel, Sheriff's Department
Mike Booth, Town of Fishers
Mary Jane Gonzalez, Small Business Development Center
Sheena Randall, Human Resources
Amy Vaughn, Visitors & Convention Bureau

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ATTEST:

Robin M. Mills, Auditor